

Magistrate Judge application questions. Respond to each of the following inquiries. Indicate which questions, if any, are not applicable.

1. Are you a US Citizen?
2. If you answered "no" to the previous question, are you a U.S. citizen, please choose from the following options. If you answered "yes" to the previous question, are you a U.S. Citizen, please select "not applicable."
3. Were you ever a federal civilian employee?
4. If you answered 'yes' to were you ever a federal civilian employee, please give the highest civilian grade (pay plan, grade, and step). If you answered 'no,' please type N/A.
5. Are you receiving a federal civilian annuity payment?
6. Are you receiving federal severance pay?
7. If answered 'yes' to receiving federal severance pay, please give the former agency contact/telephone. If you answered 'no,' please type N/A.
8. Have you received a federal separation incentive payment in the past 5 years?
9. If answered 'yes' to receiving a federal separation incentive payment in the past 5 years, please state mo/yr received and former agency contact/telephone. If you answered 'no,' please type N/A.
10. Do you have any relatives who are Judges, Officers, or employees of the United States Courts?
11. If answered 'yes' to having relatives who are Judges, Officers, or employees of the United States Courts, please give their names, positions, and relationships to you. If you answered 'no,' please type N/A.
12. Have you ever served on active duty with the military? (If selected, you will need to provide your DD-214 (copy 4), Certificate of Release or Discharge from Active Duty, so that your service may be verified and credited).
13. During the last 7 years, have you been convicted, imprisoned, on probation, or on parole? (Include felonies, firearms or explosives violations, misdemeanors, and all other offenses)
14. If you answered 'yes' to being convicted, imprisoned, on probation, or on parole during the last 7 years, please provide the explanation of violation, the place of occurrence, and name/address of the police department or court. If you answered 'no,' please type N/A.

15. Have you been convicted by a military court-martial in the past 7 years?
16. If you answered 'yes' to being convicted by a military court-martial in the past 7 years, please provide the date, explanation of violation, the place of occurrence, and name/address of the police department or court. If you answered 'no,' please type N/A.
17. Are you now under charges for any violation of law?
18. If you answered 'yes' to being under charges for any violation of law, please provide the date, explanation of violation, place of occurrence, and name/address of the police department or court. If you answered 'no,' please type N/A.
19. During the last 5 years, have you been fired from any job for any reason, did you quit after being told that you would be fired, did you leave any job by mutual agreement because of specific problems, or were you debarred from Federal employment by the Office of Personnel Management or any other Federal agency?
20. If you answered 'yes' to being fired, quitting, or leaving, please provide the date, explanation of problem, reason for leaving, and employer's name/address. If you answered 'no,' please type N/A.
21. Are you delinquent on any Federal debt? (Include delinquencies arising from Federal taxes, loans, overpayment of benefits, and other debts to the U.S. government, plus defaults of Federally guaranteed or insured loans (e.g., student loan, home mortgage loan).
22. If you answered 'yes' to being delinquent on Federal debt, please provide the type, length, and amount of delinquency/default, and steps being taken to correct the error/repay the debt. If you answered 'no,' please type N/A.
23. Do you have a high school diploma or G.E.D. equivalent?
24. Please indicate other names by which you have been known.
25. What is your date of birth and place of birth? If you are a naturalized citizen provide the date and place of naturalization.
26. List all undergraduate institutions attended, along with dates of attendance and degree(s) conferred.
27. List all law schools attended, along with dates of attendance and degree(s) conferred. Please also list any honors or awards conferred.
28. List all other graduate institutions attended, along with dates of attendance, course(s) of study, and degree(s) conferred.
29. Were you subjected to academic discipline or accused of misconduct by any of the above educational institutions? If so, describe the nature of the discipline and/or accusation and the outcome.

30. Do you actively practice law in any other state? If so, explain the extent and nature of your practice.
31. Have you been a member in good standing of the bar of the highest court of a state, the District of Columbia, the Commonwealth of Puerto Rico, the Territory of Guam, the Commonwealth of the Northern Mariana Islands, or the Virgin Islands of the United States for at least 5 years?
32. How many years have you practiced law? The court may consider the following substituted experience or a combination thereof: a) experience as a judge of state court of record or other state judicial officer; b) experience as a United States Magistrate Judge, Bankruptcy Judge or other federal judicial officer; c) experience as an attorney for a federal or state agency; d) no more than 2 years' experience as a law clerk to any judge or judicial officer, or as a staff attorney, or pro se law clerk in a Court; e) or other types of substantial legal experience (subsequent to receipt of a law degree or license to practice law) suitable as a substitute in the opinion of the majority of the District Judges of the court.
33. List all courts in which you currently have an active appearance on file.
34. Name all other states, courts, administrative agencies or tribunals before which you have been admitted to practice law, and provide dates admitted, whether you are currently admitted, and whether you actively practice law there now. Do not include special admission for a particular case.

35. Are you admitted to the general bar of the United States District Court for the Northern District of Illinois?
36. Are you admitted to the trial bar of the United States District Court for the Northern District of Illinois?
37. List the following information for your current employer/business: business name, mailing address, email address, phone number and name of supervisor. Provide a synopsis of this position including the nature of practice and types of matters accounting for most of your time.
38. Provide the same information requested in the previous question for all of your legal and non-legal work experience since law school. Explain any periods of unemployment more than 90 days, except those due to disability. In addition, identify the dates of employment and reasons for leaving. If applicable, identify whether you were fired or whether you quit after being told you were fired.
39. If you have administrative experience, provide the details and be specific as to programs and number of people supervised and the period of such experience.
40. What percentage of your practice has been: civil, criminal, and other? The total must equal 100%. What percentage of your practice before a court is in the following: federal courts, state and local courts, administrative bodies, military courts, and other (specify)? The total must equal 100%.
41. Summarize the extent of your federal litigation experience.
42. Summarize any trial experience you have had in the past 5 years. In doing so, provide the case name, court and case citation number (if any), name of presiding judge, nature of the case, and your role in the case. Further provide the name, address and telephone number of your co-counsel(s) and the name, address, and telephone number of your opposing counsel(s).
43. If you have not had significant trial experience in the past 5 years, describe in detail at least three particularly significant cases in which you had been involved. In doing so provide the case name, court, and case citation number (if any), name of presiding judge, nature of the case, and your role in the case. Further provide the name, address and telephone number of your co-counsel(s) and the name, address, and telephone number of your opposing counsel(s).
44. Summarize any experience you have had as a mediator, arbitrator, or any other type of neutral.
45. Summarize any federal appellate work you have performed in the last 5 years.
46. Have you ever held judicial office or been a candidate for judicial office? If so, state the courts involved, and if you served as a judicial officer provide your court assignments, supervisor, and the dates of service or dates of candidacy.

47. In your present judicial assignment, indicate the number of hours per court day spent on the following: a) on the bench (trials, motions, etc.); b) in chambers (pre-trial research, etc.); c) other activities.
48. How many days have you been absent from your judicial duties in the each of the past 2 years, including vacation periods? Providing the information in the following format: past full year, year before, and explain the reason(s) for the absences.
49. List the 10 most recent jury and non-jury cases tried before you. For each case, indicate the case number and title, and identify the attorneys involved. Provide a current telephone number for each attorney.
50. Has your judicial conduct ever been commended or criticized by a reviewing court? If yes, provide the case name, court, citation, and attach a copy of the opinion, and if you deem it appropriate to comment, explain or amplify.
51. Has your judicial conduct ever been subject to favorable or unfavorable comments in the media? If yes, please provide details.
52. Has your judicial conduct ever subjected you to discipline or censure by any court or disciplinary body? If yes, please describe in detail.
53. List all bar associations and legal professional societies of which you are a member and give the titles and dates of any office you have held in such groups and committees to which you belonged.
54. List any continuing legal education courses completed in the last 5 years.
55. List seminars and workshops you have attended or participated in as a speaker or panelist (the subjects of which are relevant to the duties of a magistrate judge in this district) in the last 5 years.
56. Have you taught or lectured at a law school or other educational institution? If so, please state the school(s), date(s), and subject(s).
57. Have you written, individually or with others, any articles, treatises, texts, or handbooks? If so, provide as to each the complete citation including publisher, date, title, and subject matter.
58. List any elective or appointive public offices you have ever held (other than judicial or quasi-judicial). Please indicate whether the position was full-time or part-time, its location, duties, and the periods of service.
59. Have you ever been formally censured, reprimanded, adjudged, or held in contempt, sanctioned, or otherwise disciplined by any judge, court, agency, or tribunal? Has your license to practice law ever been subject to disciplinary action? If so, describe the facts and circumstances fully.

60. List all professional or occupational licenses (other than law) which you have ever held. Provide the license, issuing authority, date issued, and indicate if the license is current.
61. Has any license you noted in the previous question ever been subject to complaint, discipline, or revocation from the licensing authority?
62. Have you ever been a party to any litigation? If so, state the court, case number, the nature of the case and the circumstances of your involvement.
63. Are there any unsatisfied judgments against you? Are you in default on any obligation imposed on you by order of any court? If so, explain.
64. Are you in compliance with the tax laws of the federal government and the state, county, and community of which you are a resident? If not, explain fully.
65. Has a tax lien or other collection procedure ever been instituted against you by federal, state, or local authorities? If so, give all particulars.
66. Have you ever been under investigation, or arrested, or charged with, or convicted of any criminal offense other than a minor traffic offense (offenses such as DUI, DWI, etc. must be reported)? If yes, explain fully.
67. Are you related by blood or marriage to any judges of this court? If yes, give name(s) and relationship.
68. For the past 5 years have you received any fees or compensation of any kind for any other source other than for legal services rendered? If so, explain fully and provide details of amount, source of monies received, for what activity you were compensated and dates of compensation. Is it your intention to resign from such positions and withdraw from participating if you are appointed as a United States Magistrate Judge? If no, explain.
69. Do any clubs or associations to which you now belong or of which you were previously a member, have a discrimination clause or do they bar membership on the basis of race, gender, religion, ethnicity, or other status protected by anti-discrimination laws? If yes, explain.
70. Have you ever been the subject of an inquiry, discipline, or had a complaint filed against you as an employer, superior, or fellow employee where the complaint involved allegations that you discriminated against a person? If yes, describe in detail.
71. Has your professional conduct or ability ever been the subject of comment, favorable or unfavorable, in a written opinion by any judge, court, or other tribunal? If yes, attach a copy of the opinion and provide any other factual details you would like to submit.

72. Have you ever been accused of wrongful conduct by a party, or witness, or lawyer in any civil or criminal case? If yes, please fully state the circumstances.
73. Has your professional conduct or ability ever been the subject of any criticism or complaint made to any Bar Association, or committee thereof? If yes, describe in detail.
74. Have you ever been subject to favorable, unfavorable, or other comments in the media? If yes, please provide details.
75. Provide the names and current phone numbers of 5 persons (of whom not fewer than 4 must be lawyers and not related to you or associated with you in the practice of law or in business) who have knowledge regarding your character and ability, and state how long each has known you.
76. Provide the names and current phone numbers of not more than 5 judges (of whom at least 3 must be active and not related to you or associated with you in the practice of law or in business) before whom you have appeared in matters which would afford them an opportunity to observe your professional conduct and ability. Provide the date, title of the case, and mark an "A" next to those whom you have appeared before in court or other judicial bodies.
77. Provide the names, addresses, and phone numbers of adversary counsel in your primary cases over the last 5 years. You must identify at least 10 lawyers (3 of which could be adversary counsel involved in non-litigated matters) and include the court, case number, and caption for each case listed.
78. What is your present state of health?
79. Provide the names, addresses, and current phone numbers of all of your physicians.
80. Do you have any mental or physical impairment that would affect your ability to perform the duties of a United States Magistrate Judge with or without a reasonable accommodation? If yes, please explain.
81. Have you ever been screened for this position or any other judicial position by any Bar Association, merit selection committee, or other body? If so, state the approximate date of each screening and describe any findings made by the body. Attach a copy of each finding in your possession.
82. Describe any civil, philanthropic, community, social, or public service activities in the past 5 years, including any posts or offices held, and honors or awards received.
83. Please list any honors, prizes, or awards you have received.
84. An ethical consideration under Canon 2 of the American Bar Association's Code

of Professional Responsibility calls for “every lawyer, regardless of professional prominence or professional workload, to find some time to participate in serving the disadvantaged.” Describe what you have done to fulfill these responsibilities, listing specific instances and the amount of time devoted to each.

85. State any other pertinent information reflecting negatively on you which you believe should be disclosed to the district court and the merit selection panel in connection with your possible appointment as a United States Magistrate Judge.
86. Provide a brief statement of why you are seeking the office of United States Magistrate Judge and why you feel that you are qualified for the office. Include any special professional, occupational, or other experience that you feel should be considered.
87. Do you consent to the Merit Selection Committee making all reasonable efforts to verify the contents of your answers contained hereto, including contacting any individual you have provided a name and phone number for in any of your responses?
88. Do you hereby certify that the answers given by you to the foregoing questions and statements made are true and correct without any mental reservation or purpose of evasion? If employment is obtained under this application, will you comply with all orders, rules and regulations administered by the Court? Please note that you must complete the “Certification, Authorization and Full Waiver” and attach it to this application.
89. Please provide your cell phone number, including area code.